



MINISTRY OF INDUSTRIES

# PARANTHAN CHEMICALS COMPANY LIMITED



## INVITATION FOR BIDS

### OFFICE SPACE (RENTAL BASIS)

Chairman, Department Procurement Committee of the Paranthan Chemicals Company Limited at No.100/25, Sri Ramanathan Mawatha, Colombo- 13, invites sealed Bids from eligible bidders to obtain an office space on rental basis for the period of three years. Basic requirements are as follows.

- The offered space must be available in building situated within Rathmalana, Mount Lavinia, Dehiwala, Wellawatta, Bambalapitiya, Kollupitiya or close proximity to Colombo.
- Should be a multi storied or single-story building with a total floor area of around 3000 to 4000 square feet. (Stores & Office)
- Building should have adequate facilities such as water, electricity, telephone, A/C and sanitary facilities (At least 6 heads and bathrooms).
- Premises offering additional parking space, parking facilities for more than 08 vehicles (05 cars and 03 lorries).
- Premises ready for possession and occupation with all necessary permission and approvals in place.
- Premises should have separate space available for store with a floor area of around 1500 to 2000 square feet.
- Building must be separated to 03 cubicles (around 120 to 150 square feet) /03 cubicles (around 100 square feet) and 06 cubicles (around 80 square feet) and enough space for 50 employees.
- Accommodation facilities are required for 06 minor staff.

Bids should include followings

1. Bids may be submitted either by the owner of the building or by the owner's authorized representative. Representative will have to enclose the letter of authority along with the expression of interest. Otherwise, the offer is liable to be considered null and void.
2. Own preparation property details with prices should be in original and duplicate in separate covers marked "Original" and "Duplicate" and submitted reinserted in a sealed envelope with the pictures, and a copy of the Title. The caption "**Providing Office Space on Rental Basis**" should be mentioned on the left top corner of the envelope containing the bid.
3. Completed bids may be either be sent by registered post or deliver to the address given below at office of the Paranthan Chemicals Company Limited, to receive before 09th March 2021 at 10.30a.m. "Late Bids will not be accepted" Bids will be opened Immediately after closing of bids at the office and the bidder or his/her authorized representative may be present at the time of opening of bids.

Further details can be obtained from-General Manager - 0770599920 or AGM (Administration)-0761326922.

**Chairman**  
**Department Procurement Committee,**  
**No. 100/25, Sri Ramanathan Mawatha,**  
**Colombo-13.**

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